

ACIA

Atlantic County Improvement Authority

600 Aviation Research Boulevard • Egg Harbor Township, NJ 08234
Phone: 609-343-2390 Fax: 609-343-2188

Timothy D. Edmunds, P.E.
Executive Director

MINUTES OF THE BOARD MEETING

Thursday, January 8, 2026

THE ATLANTIC COUNTY IMPROVEMENT AUTHORITY
600 Aviation Research Blvd
Egg Harbor Township, NJ 08234

In accordance with the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-10), the Regular Board Meeting of the Atlantic County Improvement Authority Board of Commissioners was called to order by Chairperson Roy Foster Sr, at 4:02 p.m. The Board of Commissioners held their public meetings as designated below both in-person and via Teams conference on January 8, 2026, at the Atlantic County Improvement Authority in the Thunder Room of Building 3, National Aerospace Research & Technology Park, 600 Aviation Research Boulevard, Egg Harbor Township, New Jersey.

Teams Meeting Time:

January 8, 2026, 04:00 PM Eastern Time

Meeting ID: 284 961 855 049

Passcode: j8mz6Rd9

COMMISSIONERS PARTICIPATING IN THE MEETING

Roy Foster, Chairperson; Robert J. Tarby, Sr, Vice Chairperson; Edwin G. Blake, Secretary; Don Guardian, Commissioner; and Wendy Barlett, Commissioner.

Rev. Milton Hendricks, Assistant Secretary; Joseph J. Giralo, Treasurer; India Still, Commissioner; Robert Gross, Commissioner, were unable to attend.

STAFF PARTICIPATING IN THE MEETING

Timothy D. Edmunds, Executive Director; Jessica Wheeley, Comptroller; Edward Perkins, Director of Projects; Bob McGuigan, CDBG Director; and Jessica Parada, Financial Specialist.

OTHERS IN ATTENDANCE

Randolph C. Lafferty, Esquire, General Counsel to ACIA; Bonnie Lindaw, Atlantic County Treasurer; and Arthur Murray, Atlantic County Counsel.

I. OPENING STATEMENT AND ROLL CALL

Mr. Foster read the Notice of Public Meeting, and the roll was called.

II. MINUTES

A. Minutes of the December 11th, 2025, Board Meeting

Attachment #1

The Board was asked to approve the Minutes of the December 11th, 2025, Board Meeting as presented or as corrected.

A motion was made by Mr. Tarby and seconded by Ms. Blake, to approve the Minutes of the December 11th, 2025, Board Meeting. By a roll-call vote of 5-0-0, the Minutes were approved.

III. FINANCIAL REPORT

A. Financial Report from November 2025

Attachment #2

The Board was presented a preliminary Financial Report of November 2025 and was requested to approve by resolution, the expenditures contained therein.

A motion was made by Mr. Tarby and seconded by Mr. Blake to approve the expenditures contained therein. By a roll-call vote of 5-0-0, the Board agreed to approve the resolution.

EXECUTIVE DIRECTOR'S REPORT

There were no contracts authorized by the Executive Director for an amount under the public bidding threshold (\$17,500) as established pursuant to P.L. 1985 Chapter 469.

IV. PROJECT MANAGEMENT

A. Atlantic County EHT Family Success Center

Attachment #3

The Board was asked to approve a resolution authorizing the Executive Director to execute a Shared Services Agreement with Atlantic County to provide Project Management Services for the County's Egg Harbor Township Family Success Center MEP Renovations project in the amount of \$38,938.00

A motion was made by Mr. Tarby and seconded by Mr. Guardian to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

B. Clarke Caton & Hintz ASR #3

Attachment #4

The Board was asked to approve a resolution authorizing the Executive Director to amend a professional services agreement with Clarke Caton & Hintz for an Additional Services Request (ASR) for extending Construction Administration Services in the amount of \$35,000.

A motion was made by Mr. Blake and seconded by Mr. Tarby to approve the resolution. By a roll-call vote of 5-0-0, the resolution was approved.

V. OPEN SESSION - none

VI. OTHER BUSINESS - none

VII. EXECUTIVE SESSION - none

VIII. ADJOURNMENT - A motion was made by Mr. Blake and seconded by Mr. Tarby to adjourn the meeting. By a unanimous vote, the meeting adjourned at 4:08 p.m.

Respectfully,



Edwin G. Blake
Secretary

MEMORANDUM

Date: January 9, 2026

To: Timothy D. Edmunds, Executive Director
Atlantic County Improvement Authority

From: Honorable Dennis Levinson
Atlantic County Executive

Re: Minutes of the Regular Board Meeting of the January 8, 2026

I. The Minutes of the above-referenced meeting were submitted pursuant to N.J.S.A. 40:41A-37 et seq., on January 9, 2026.

- (a) by the end of the fifth business day following the meeting.
- (b) as soon as practicable following the meeting where emergency action has been taken.
- (c) beyond the statutory period for submission.

II. I hereby return the Minutes of the above referenced meeting to the Authority and to the Board of Freeholders, on the date set forth above, which is:

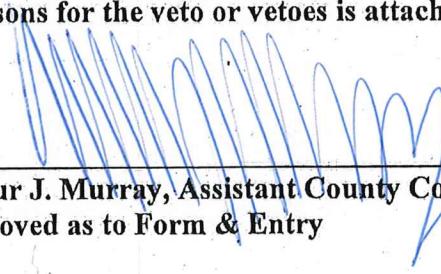
- (a) within ten days of delivery.
- (b) within twenty-four (24) hours of delivery where the action taken at the meeting was deemed by the Authority to be in response to an emergency situation.

III. The following action is taken on the Minutes:

- (a) Approved in all respects.
- (b) Vetoed in all respects. A written explanation of the reasons for the veto is attached.
- (c) Approved in part and vetoed in part. The specific items which are vetoed and a written explanation of the reasons for the veto or vetoes is attached.



Dennis Levinson
Atlantic County Executive



Arthur J. Murray, Assistant County Counsel
Approved as to Form & Entry

cc: N. Lynne Hughes, Esquire, County Counsel

ATTACHMENTS: Minutes
 Veto Message